ISTITUTO ITALIANO®

DPR n. 633/1972 su parere dell’USR del Ministero dell’Istruzione, dell’Università e della Ricerca

Italian Language and Culture Courses - Florence
Spreading Italian language and culture worldwide is the role we have chosen to play every day with consistency and coherence, and we consider ourselves forerunners in forming the language and outlook of new generations. Our commitment, our task, is based on the verb “to do.” We do our best to “offer” the most, with an eye on the horizon. We want to be “useful” to those young adults who will responsibly and tenaciously bear forth knowledge and set the rhythm of future society. Every day, for many years, we who are involved in school and education, have been walking alongside students, aware of how fortunate we are to be protagonists in this great process, watching lives change and evolve.

Russi dott. Michele
Director

The ISTITUTO ITALIANO®, founded in 1959, is located in the heart of Florence’s historical centre, between the Duomo and the Ponte Vecchio, in a Renaissance palace overlooking the Loggia del Porcellino. Over the years its prestige, competence, and professionalism have made the ISTITUTO ITALIANO®, a reference for foreigners who wish to learn Italian and study the culture, art, cooking, music and crafts of Italy.

The ISTITUTO ITALIANO®, working together with the Tuscan Region, public authorities and foreign companies has fine-tuned its educational capabilities taking students of Italian to higher levels of learning. Guided tours, students’ interaction with Italian life, and thoughtful, enthusiastic dedication to teaching make our school a leader in the field of language and education.
The ISTITUTO ITALIANO®, puts its teaching experience at its students' disposal, creating a uniquely Italian environment in each class. With the help of its teachers and study materials, each individual student rapidly acquires knowledge of Italian; from grammatical structures to vocabulary, syntax, and conversation. Particular attention is paid to pronunciation, expression, and to sentence structure and usage.

Courses take place from Monday to Friday; they start at 09.10 in the morning and a 20’ break is scheduled for mid-morning. The lessons last 45' in the morning and 20’ break is scheduled in the afternoon, or by special request in the evening or on Saturday morning as well.

In fact, the courses are designed to contain classes that incorporate both foreign and Italian students. This unique approach of our courses helps students to gain a better understanding of the young Italians’ lifestyle.
These courses are geared to fulfill the specific requests and needs of individual students. Classroom activities address, among others: professionals, teachers, business people, university researchers and managers who wish to learn Italian as it refers to their personal area of interest. These courses can cover a vast range of topics, such as science, medicine, architecture, engineering, art and research. The courses have absolute autonomy and adapt to the times and rhythms requested by the students. Each lesson is 45’. These courses are very useful for those who intend enrolling in the courses for the Diploma di Stato Italiano. It is possible to combine an Individual Italian Course, at the time that best suits the student, with a choice of any of the Additional Courses: Literature, Music, Art, The Figure, Fashion, Sculpture, and Computer.

### EXTRA-CURRICULAR ACTIVITIES and FREE TIME

Every week the ISTITUTO ITALIANO® organises several activities during the afternoon to allow the students to meet each other and to give them the possibility to get in touch with the Italian culture and social life. The activities take place if there is a minimum number of 3 students. Students who decide to participate need to pay transport fees.
CELI CERTIFICATIONS

The CELI is the Certificate of knowledge of the Italian language, recognized all over the world attesting the knowledge of the Italian language of a non-native speaker. In particular, CELI certification is a recognized certification attesting the level of linguistic and communicative knowledge and the ability to use the Italian language. To request the CELI exam, we suggest to enroll in our combined courses: “A” and “B”. With these courses, you have the opportunity, during the afternoon classes, to test your abilities with test and exam simulations.

CERT.IT CERTIFICATIONS

Cert.it is the Certificate of knowledge of the Italian language, recognized by the Ministries of Foreign Affairs, Education, University and Research, of a non-native speaker. In particular, Cert.it certification is a certification attesting the degree of linguistic and communicative knowledge and the ability to use the Italian language. To request the Cert.it exam, we suggest to enroll in our combined courses: “A” and “B”. With these courses, you have the opportunity, during the afternoon classes, to test your abilities with test and exam simulations.

CILS CERTIFICATIONS

The CILS certification is a recognized certification attesting the level of linguistic and communicative knowledge and the ability to use the Italian language. The CILS certification adopts the system of 6 levels of competence, from the CEFR - Common European Framework of the Council of Europe, and it also realizes specific certification modules for workers of foreign origin. This kind of certificates can be used in the work and study context. At the end of at least 2/4 weeks course the student - depending on the level required - can access the written and oral tests for the CILS certification - Certification of Italian as a Foreign Language: officially recognized certification attesting the degree of competence linguistic - communicative in Italian. The exam sessions take place in Florence at our partner school “Istituto Paritario Calamandrei” and follow the academic calendars of the University of Siena.


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florence

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exam sessions take place in Florence at our partner school “Istituto Paritario Calamandrei” and follow the academic calendars of the University of Siena.
I request to be enrolled in the following courses:

Complementary courses can be combined with the Italian language courses, or if you already know the Italian language you can attend them individually. Nevertheless if you combine a supplementary course with a "Standard - Intensive - Semi-standard" Italian Language course, you will get a 15% discount. Each student can take away the work done.

### Istituto Italiano

- **CAD**
- **Music e Singing**
- **Interior Design**
- **Sculpture and the Figure**
- **Computer**
- **Fashion**
- **Industrial Design**
- **Art and Painting**
- **Cooking & Wine tasting**

### How to enroll

A) The student to register and attend the courses of the ITALIAN INSTITUTE must complete the registration form and send it to the administrative office by post, fax or e-mail.

B) Pay € 55.00 for registration; this will be valid for 12 months.

C) Payments can be made by bank transfer (without expenses for ISTITUTO ITALIANO®) to:

![IBAN and BIC information]

### Regulation

I. On enrolment the student undertakes to observe these regulations.

II. The student’s access to the course is subject to enrolment; enrolments must be received, as far as possible, thirty days before the start of the course.

III. The course balance must be paid within the first day of the start of the course itself and no reimbursement is provided except in the cases specified below.

IV. In case of cancellation of the course the registration and the relative cost of the course paid will not be reimbursed.

V. A student who has paid in full for the course and wishes to discontinue attendance or withdraw before the end of the course has no right to any reimbursement of fees.

VI. Courses take place from Monday to Friday and all lessons last 45 minutes.

VII. Individual courses, by special request, can also take place on Saturday and Sunday; in this case a supplement of € 20 per hour will be added.

VIII. Payments made by one student are not transferable to another student.

IX. The student at the time of enrolment agrees to the programmes of the ISTITUTO ITALIANO courses. These may be subject to amendments if didactic necessities require.

X. The student is insured against the risks of third party liability; ISTITUTO ITALIANO® is not liable for any loss of property items inside the premises.

XI. The student may make use of the facilities of the Institute, photocopies, illustrative material, lecture notes, free internet and wi-fi.

XII. ISTITUTO ITALIANO® is Partner of other scholastic entities in Florence, therefore the courses can also take place in other centres.

XIII. The courses observe Italian public holidays: lessons coinciding with holidays will not be recovered or refunded.

XIV. The Institute reserves the right not to start courses, except for individual courses, if there are less than 3 students enrolled.

XV. Those who have already attended a course at our Institute will have a 10% discount on the cost of a chosen new course.

XVI. Full reimbursement is made if the course is not held or in certain situations that ISTITUTO ITALIANO® reserves the right to assess case by case.

XVII. There is no right to reimbursement in the event of refusal of a travel visa unless evidence is provided, showing an Embassy document stating that “refusal to issue” the visa is due to the "inadequacy" of the certificate issued by Istituto Italiano.

XVIII. In case of refund of the paid amount, 100 € will be deducted for administrative expenses. The charges for reimbursement by bank transfer will be calculated separately.

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### I have read, understand, accept and agree, without exception, to the Terms and Conditions

Date: [10]  
Signature: [11]
**Additional Courses**

Additional Courses include all the highly qualifying and vocational activities offered by the ISTITUTO ITALIANO®. Additional Courses can be for individuals or groups (min. 3 – max. 7) and can be combined with any of the following Italian language courses: Standard, Semi-Standard, Intensive.

Students can create their own course according to their needs. In fact, they decide among our complementary courses which suit better and associate it with the “Standard - Intensive - Semi-standard” Italian Language course.

It is possible to choose from: Music, Singing, Sculpture, The Figure, Painting, Fashion, Art and Culture, Computer, Cooking, Wine tasting. Students who choose more than one Additional Course are entitled to a 10% discount on the second one. Combining an Additional Course and a 5% discount on the second one. Those who already have a knowledge of Italian can take an Additional Course without having to combine it with an Italian language course. Lessons last 50 minutes and are held almost always in the afternoon. On request, these courses can be organized at other times and on other days, including Saturdays and Sundays.

**Additional Courses** are organized in weekly sessions: students who wish to widen their understanding in the end of a course can enrol in another weekly session. In order to satisfy diversified requests, and at the same time guarantee excellence in education, some courses of the ISTITUTO ITALIANO® are held in the same time guarantee excellence in education, some courses of the ISTITUTO ITALIANO® are held in the afternoon. On request, these courses can be organized at other times and on other days, including Saturdays and Sundays.

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**Florence School of Music**

These courses are in collaboration with prestigious Florentine Music Schools. They are taught by music teachers and opera singers and are open to both amateurs and professionals, including students who wish to prepare for enrolment selection at the Music Conservatory. We offer many music courses: harp, clarinet, saxophone, trumpet, bass, flute, piccolo, violin, cello, drums and percussion, classical and modern piano, classical and modern guitar, accordion, classical and modern singing.

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**Programmes**


**History of Art and Architecture:** Greek Art, Etruscan Art, Roman Art, Bizantine Art: Ravenna, Romanesque Art: Baptistry of S. Giovanni and S. Miniato al Monte; Church of S. Maria Novella, Palazzo della Signoria; the 1400’s and 1500’s in the Renaissance: Brunelleschi, Donatello, Masaccio; Leonardo, Raffaello, Michelangelo; the Baroque in Rome: Bernini, Borromini, Caravaggio...
The Industrial Design course is addressed all those students who want to discover the world of industrial production. At first they will study the history of design and later they will realize industrial products. The course includes the use of computers and classic drawing techniques.

For both beginners and professionals who want to improve their drawing ability and learn various painting techniques. Each student will explore different techniques based on their artistic sensibility and specific interest. During the course there will also be 2 open air sessions (weather permitting!). Cost of materials: €30.

<table>
<thead>
<tr>
<th>CODE</th>
<th>LESSONS</th>
<th>Euro*</th>
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</thead>
<tbody>
<tr>
<td>PTT-1</td>
<td>10 per week</td>
<td>350</td>
</tr>
<tr>
<td>PTT-2</td>
<td>20 per week</td>
<td>640</td>
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GROUPS MIN. 3 - MAX 7

<table>
<thead>
<tr>
<th>CODE</th>
<th>LESSONS</th>
<th>Euro*</th>
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</thead>
<tbody>
<tr>
<td>GPTT-1</td>
<td>10 per week</td>
<td>280</td>
</tr>
<tr>
<td>GPTT-2</td>
<td>20 per week</td>
<td>490</td>
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In recent years the figure of the interior designer is establishing itself and a lot of people wish to study this new subject. Our course are for anyone who wants to approach the world of interior design. The complete course is divided into modules: graphics, design environment, materials and marketing research. During the course the student will study the history of design and the main figures in the worldwide context. The aim of the course is to guide and to help students to bring out their personal style, in the choice of suitable materials and techniques and in the creation of their own portfolio that supports their educational path.

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<thead>
<tr>
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<tbody>
<tr>
<td>FIG-1</td>
<td>10 per week</td>
<td>350</td>
</tr>
<tr>
<td>FIG-2</td>
<td>20 per week</td>
<td>640</td>
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<td>280</td>
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<td>GFIG-2</td>
<td>20 per week</td>
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<td>490</td>
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This is another unique opportunity for our students: to study and appreciate the glamour of Italian Fashion. The course can take place in the morning or the afternoon, and even on Saturday. It is taught in Italian and a basic understanding of the language is required. It can be combined with any Italian language course.

For many years the ISTITUTO ITALIANO® has been offering vocational courses for students who are preparing to compete in the world of employment in Italy. In order to follow the course a basic understanding of Italian is necessary. The course is easy to follow and understand. It can be combined with any Italian language course. It is very useful training and is taught by engineers and professors able to adapt to the learning needs of each individual student.

ISTITUTO ITALIANO® offers and carries out courses in the CAD field for students who in Italy want to start working in short time. It is preferable to have a minimum knowledge of the Italian language. The courses are carried out by teachers and engineers able to satisfy the requests of each student. Our courses focus on assisted technical design and computer-aided design.

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Exploring and appreciating Italian cuisine are the objectives of this course which is also recommended for professionals in the field. Students will actively learn and practice while preparing traditional Italian dishes. Much attention is paid to teaching the students how to correctly compile lunch and dinner menus for various occasions. Some lessons will be hosted by Italian families in their home as well, so that students fully experience the fine cuisine Italians have to offer. The KC-S course includes a visit to a winery or farm.

**COD, INDIVIDUAL CLASSES**

<table>
<thead>
<tr>
<th>CODE</th>
<th>INDIVIDUAL CLASSES</th>
<th>PROGRAM</th>
<th>€uro</th>
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</thead>
<tbody>
<tr>
<td>KC-1</td>
<td>3 lessons (1 afternoon)</td>
<td>Preparation of 3 dishes and dinner with Italian wine</td>
<td>105</td>
</tr>
<tr>
<td>KC-2</td>
<td>6 lessons (2 afternoons)</td>
<td>2 dinners: preparation of regional dishes + wine tasting</td>
<td>200</td>
</tr>
<tr>
<td>KC-S</td>
<td>9 lessons (3 afternoons)</td>
<td>2 dinners: preparation of regional dishes + wine tasting and visit to farm or winery</td>
<td>285</td>
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</tbody>
</table>

**WEEKLY CLASSES**

<table>
<thead>
<tr>
<th>CODE</th>
<th>INDIVIDUAL CLASSES</th>
<th>PROGRAM</th>
<th>€uro</th>
</tr>
</thead>
<tbody>
<tr>
<td>GKC-1</td>
<td>3 lessons (1 afternoon)</td>
<td>Preparation of 3 dishes and dinner with Italian wine</td>
<td>360</td>
</tr>
<tr>
<td>GKC-2</td>
<td>6 lessons (2 afternoons)</td>
<td>2 dinners: preparation of regional dishes + wine tasting</td>
<td>300</td>
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</table>

Italy and its wines: an exploration of the variety of Italy’s grapes and winemaking traditions. This course is designed for wine lovers. It includes guided visits to wineries and wine cellars with tasting and appreciation of the different kinds of wines. Many aspects of oenology will be covered: the history of wine, grape varieties, vineyards, transformation and production techniques, fermentation, maturation and aging, bottling, and choosing wines.

**WINE TASTING**

<table>
<thead>
<tr>
<th>CODE</th>
<th>INDIVIDUAL CLASSES</th>
<th>PROGRAM</th>
<th>€uro</th>
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<tbody>
<tr>
<td>KC-1</td>
<td>3 lessons (1 afternoon)</td>
<td>History of wine + tasting</td>
<td>190</td>
</tr>
<tr>
<td>KC-YD</td>
<td>8 lessons (2 afternoons)</td>
<td>History of wine, vineyards, visits, transformation, tasting</td>
<td>500</td>
</tr>
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**GROUP CLASSES MIN. 3 - MAX 7 PARTICIPANTS**

<table>
<thead>
<tr>
<th>CODE</th>
<th>INDIVIDUAL CLASSES</th>
<th>PROGRAM</th>
<th>€uro</th>
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<tbody>
<tr>
<td>GKC-V</td>
<td>3 lessons (1 afternoon)</td>
<td>History of wine + tasting</td>
<td>90</td>
</tr>
<tr>
<td>GKC-YD</td>
<td>8 lessons (2 afternoons)</td>
<td>History of wine, vineyards, visits, transformation, tasting</td>
<td>350</td>
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</tbody>
</table>

**ACCOMMODATION**

If requested 4 weeks in advance the ISTITUTO ITALIANO® will find a clean and pleasant accommodation for its students in either a single or double room. Payments are made directly upon arrival at the accommodation. Please tell us if you have any food or other intolerances/allergies. The apartments have kitchens the students can use. Rooms with private bathrooms are available upon request for an extra weekly cost of €30. Linen is provided by the owner, and the rooms are handed over furnished and clean; it is the responsibility of the students to keep them clean and orderly. Under no circumstances the ISTITUTO ITALIANO® will be responsible in any way for the students’ accommodations.
Scholarships and offers
The Italian Institute offers scholarships to all students coming from Italian Cultural Institutes in the World. To request a scholarship, contact the nearest Italian Cultural Institute and contact us at the following e-mail address:

info@istitutoitaliano.it

Otherwise you can contact us personally. University students coming from foreign universities can apply for scholarships. To request the scholarship, you should contact us at info@istitutoitaliano.it and present the documentation that attests the enrollment of the student to a foreign university.

Marco Polo - Turandot Project

The school takes part in the Marco Polo - Turandot project. It is the Academy of Formation for Chinese students who wish to enroll in Universities, Conservatories or Italian Academies. Our courses provide a specific preparation to acquire the knowledge of the Italian language level B1 / B2. The Italian language courses take place in the academic year preceding the one in which you intend to enroll.

Education: techniques and methods. “Excellence in Teaching”

Striving to find techniques in education to teach students a good study method is possibly a teacher’s definition of a good teaching method. This timeless philosophy of the art of teaching and way of life has always been embraced by our experienced, qualified teachers. All the teachers at the ISTITUTO ITALIANO® have a university degree and are highly experienced. Many also collaborate with the Italian State schools, ensuring extremely high standards of professional experience. Their role is to help students by stimulating interest and creating good group dynamics so that, with peace and tranquility, each individual can achieve his/her objectives. The ultimate goal of our mission: excellence in teaching.

Upon arrival, students take a placement test to guarantee they enter a class of the correct level and section, following the standards of the CEFR (QCER in Italian). From that moment on, students begin the educational path that will lead them, with the help of valid methods, through the following stages of learning the grammar and syntax of the Italian Language. Even more horizons open up for students that combine their Italian language course with Additional or In-depth courses: a real full immersion in Italian life and culture.
# EUROPEAN LEVELS

The **CEFR** (Common European Framework for Reference in Languages) divides learners into three broad divisions that can be divided into two sections each for a total of six levels.

<table>
<thead>
<tr>
<th>LEVEL</th>
<th>SECTION</th>
<th>STUDENT</th>
<th>PROGRAMME</th>
<th>ACTIVITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Beginner</td>
<td>Can understand and use familiar everyday expressions and very basic phrases aimed at the satisfaction of needs in a concrete type. Can introduce him/herself and others and can ask and answer questions about personal details such as where he/she lives, people he/she knows and things he/she has. Can interact in a simple way provided the other person talks slowly and clearly and is prepared to help.</td>
<td>Minimum vocabulary, Italian alphabet, definite and indefinite articles, nouns, adjectives, comparative and superlative adjectives, present tense of regular and irregular verbs, adverbs, comparative and superlative adverbs, prepositions, possessive adjectives.</td>
<td>Conversation, elementary reading, easy listening comprehension, pronunciation.</td>
</tr>
<tr>
<td>A2</td>
<td>Elementary</td>
<td>Can understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. very basic personal and family information, shopping, local geography, employment). Can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. Can describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need.</td>
<td>Imperfect, present perfect, simple future and future perfect of regular and irregular verbs, use of the imperfect and of the present perfect, the conditional (present and past), use of the conditional, reflexive verbs, personal pronouns.</td>
<td>Conversation, minimum vocabulary, pronunciation, easy readings, listening to music.</td>
</tr>
<tr>
<td>B1</td>
<td>Intermediate</td>
<td>Can understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure, etc. Can deal with most situations likely to arise while travelling in an area where the language is spoken. Can produce simple connected text on topics that are familiar or of personal interest. Can describe experiences and events, dreams, hopes &amp; ambitions and briefly give reasons and explanations for opinions and plans.</td>
<td>Pronouns: possessive, demonstrative, indefinite, interrogative, relative; the past absolute and the past perfect, formal and informal imperative, the use of &quot;ci&quot; and &quot;vi&quot; idiomtic expressions.</td>
<td>Conversation, vocabulary, listening to music, viewing films, the customs and language of informal speech, reading newspapers and magazines, first written compositions.</td>
</tr>
<tr>
<td>B2</td>
<td>Advanced</td>
<td>Can understand the main ideas of complex text on both concrete and abstract topics, including technical discussions in his/her field of specialization. Can interact with a degree of fluency and spontaneity that makes regular interaction with native speakers possible without straining for either party. Can produce clear, detailed text on a wide range of subjects and explain a viewpoint on a topical issue giving the advantages and disadvantages of various options.</td>
<td>The active and passive forms of verbs, the past perfect, the subjunctive mood (present, past, imperfect, past perfect), use of the subjunctive, past participles, the gerund (in the present), the impersonal form using &quot;si,&quot; hypothetical sentences (type I, II, III), direct and indirect discourse.</td>
<td>Conversation, vocabulary, analysis and commentary of Italian songs, movies, newspapers and magazines, viewing television newscasts, written compositions.</td>
</tr>
<tr>
<td>C1</td>
<td>Proficient</td>
<td>Can understand a wide range of demanding, longer texts, and recognize implicit meaning. Can express him/herself fluently and spontaneously without much obvious searching for expressions. Can use language flexibly and effectively for social, academic and professional purposes. Can produce clear, well-structured, detailed text on complex subjects, showing controlled use of organizational patterns, connectors and cohesive devices.</td>
<td>Complete and in-depth review of Italian grammar, frequently used idiomatic expressions, concessive clauses, use of &quot;mica,&quot; &quot;neppure,&quot; &quot;neanche,&quot; &quot;mangiare,&quot; reading and discussion on various topics (Italian dialects, politics, sports, the family, religion, the mafia, opera music)</td>
<td>Conversation, viewing films, analysis and commentary of newspapers and magazines, summarizing literary passages, independent compositions on a choice of topics.</td>
</tr>
<tr>
<td>C2</td>
<td>Proficient</td>
<td>Can understand with ease virtually everything heard or read. Can summarize information from different spoken and written sources, reconstructing arguments and accounts in a coherent presentation. Can express him/herself spontaneously, very fluently and precisely, differentiating finer shades of meaning even in the most complex situations.</td>
<td>In-depth grammar, modal verbs (dovere, potere, volere), pronominal particles linked to verbs, the passive &quot;si,&quot; present participle, the past gerund, the present and past infinitive, aspects of Italian history and culture, present-day Italy from politics to customs.</td>
<td>Literature studies: analysis and commentary of texts, reading newspapers and magazines, brief essay, complex independent compositions.</td>
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